

10/10/2022 3:50 PM

Our Mission is to prepare and support all students within a culture of excellence to do their best and to be their best so that each can be a successful contributing citizen, able to adapt to change and successfully respond to the future.

**RSU 16
Mechanic Falls * Minot * Poland
The 3rd Regular School Board Meeting for 2022 - 2023 was held
Monday, October 3rd @ 6:30 p.m.
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Please click the link below to join the webinar:
<https://us06web.zoom.us/j/87038027522?pwd=Z0lzSVY4UEY3QndaRGVxL0pTR2F1Zz09>
Passcode: 194909

**5:30 p.m. – 6:15 p.m.
School Board Workshop**

Present: Mary Martin, Patrick Irish, Amber Lyman, Sarah Robinson, Christine Downs, Elizabeth Martin, Mike Downing, Melanie Harvey, Andrea Winn, Angela Swenson, Jessica Smith, Steve Holbrook, Joe Parent and Emily Rinchich
Absent: Ed Rabasco
Student Rep: Joe Elliot, Kadence Peters

MINUTES

- 1.0 **CALL TO ORDER:** Mary Martin
Pledge of Allegiance & Mission Statement
Mary called the meeting to order at 6:30 p.m.
- 2.0 **PUBLIC COMMENT: (15 minutes)**
None
- 3.0 **RECOGNITIONS/ACKNOWLEDGEMENTS: (5 minutes)**
Mary welcomed *Kadence Peters* as a school board representative. Kadence is a Junior
Congratulations to *Hayden Christner* for his achievements in golf.
- 4.0 **AGENDA ADJUSTMENT:**
Remove Subcommittee Educational Policy minutes
Add MS School Counselor nomination
Add HS FLS Teacher nomination
- 5.0 **PRESENTATION: (20 minutes)**
Skip Crosby – Trip to Guatemala
Since 2014 10-24 students have helped with Safe passage. 2023 things will be back to normal. They will require visitors to be vaccinated. Everything else is the same. Andrea Winn had a question about scholarships, they are available.
Motion by Mike Downing to approve the trip to Guatemala
Seconded by Joe Parent

Vote: Unanimous

Kris Wright – Trip to Belize

Asked for permission to go to Belize in 2024. The biggest difference between this trip and Japan is that lunches are included in the cost. Kris said EF is on the ball, has support and prepared to deal with emergencies.

Andrea Winn asked about scholarships for those in need. EF has scholarships. The cost includes airfare, travel, meals, admission to events and insurance. Sarah Robinson asked about restrictions and asking for donations. Ken clarified that we do have a policy.

Motion by Joe Parent to approve the trip to Belize in 2024

Seconded by Mike Downing

Vote: Unanimous

Kaitlynn Brown, MCS Principal

School Theme: Onward and Upward: Find the Good.

Their goal is to put SEL first. The elementary teachers developed SEL lessons to reinforce core SEL competencies. At MCS, teachers spent time teaching behavior and school expectations. The school leadership team looked at data, which showed a need to focus on SEL for staff. The school is doing a book study using Onward. Kaitlynn and the Leadership Team are getting good feedback from staff. Staff are building a community with “Staff Shout Outs”.

6.0 CONSENT AGENDA INTRODUCTION: (5 minutes)

Approve 9-12-22 2nd Regular Meeting Minutes

Notification of Teacher & Support Staff New Hires:

Brenda Greenwood, Van Driver – District

Notification of Retirement:

Notification of Resignations:

Sub Committee September Minutes

Operations

Personnel & Finance

Educational Policy - this was removed

Friends of RSU 16 –September Minutes

Next meeting at ESS on 10/14/22 @ 9:00 a.m.

Motion by Steve Holbrook to accept the Consent Agenda

Seconded by Mike Downing

Vote: Unanimous

7.0 ACCEPTANCE OF THE FINANCIAL SUMMARIES: (10 minutes)

Approve Financial Summary as recommended by the Personnel & Finance Subcommittee at their 9/26/22 meeting. Stacie reviewed the financial summary handout and added that the audit will soon be finished, the last PCS payment from the 2002 project was made and the first insurance payment from the flood at Minot has come in.

Motion by Mike Downing to accept the Financial Summaries.

Seconded by Steve Holbrook

Vote: Unanimous

8.0 SUPERINTENDENT’S REPORT: (10 minutes)

The current enrollment of Regional School Unit 16 as of October 3, 2022

Elm Street School (245 - down 2)

Minot Consolidated School (223 - down 2)

Poland Community School (438 - down 10)

Bruce M. Whittier Middle School (281 - up 2)
Poland Regional High School (538 - down 4)
Total Enrollment 1725 (down 16 from 9/12/22)

Snow Days - We will need to reconsider this year's school calendar because of new instructions from the DOE. For a school day to count, the Federal Food Program has to operate in its traditional form. Meals must be offered within the school, served between 10 am and 2 pm, served in a congregate setting and consumed on site. Therefore, remote days are not possible because of these restrictions. This means we will need to have traditional snow days and not remote learning during snow days. I will bring a revised 2022-2023 school calendar for the Education Policy Subcommittee to consider at the end of the month, before it goes to the full school board next month.

MCS Boiler - 13 Electric Fireplaces were purchased to keep MCS classrooms warm as a short term solution. The fireplace heats 1,000 square feet; classrooms are about 900 square feet. The school's boiler end cap cracked and needs to be replaced. We have contacted the insurance company and are working to get a long term solution. Parts for this boiler are difficult to find, we have even had community members reach out and offer to help find the necessary parts to fix the boiler.

Will attend National Threat Assessment Training on Wednesday, October 5, 2022 in Augusta.

Will attend the Town Manager's Monthly Breakfast on October 12, 2022

Will attend WMSA on October 12, 2022

Will attend the 49th MSMA Annual Fall Conference October 27 and 28, 2022

Do I have any questions?

Mike Downing asked how long to find a part for the boiler. Ken didn't know.

9.0 ASSISTANT SUPERINTENDENT'S REPORT: (10 minutes)

Amy discussed Tier I, SEL and Staff Retention, which are the goals for this year. She reviewed NWEA testing, which is starting. Amy discussed who the CCC (Curriculum Coordinating Council) was and their purpose. She discussed that they would be working on curriculum mapping, which will be reflected in Atlas. They created their action plan. Emily Doughty spoke about Maine Teacher for Maine Plan. They will discuss how to attract and retain teachers. She explained that there would be an "Expert Down the Hall" format on Friday during workshop day. Free mobile carts: we submitted and accepted: coding and hardware in elementary, augment and VR at HS. They are free upfront, after one year the district is responsible for the cost. Twenty-one people signed up with C-STAG training.

10.0 NEW BUSINESS: (5 minutes)

Approve April 2023 trip to Guatemala to work with Safe Passage – Skip Crosby: *See 5.0*

Approve Spring 2024 trip to Belize – Kris Wright, PRHS: *See 5.0*

Approve the 2022-2023 Budget Calendar as recommended by the Personnel & Finance Subcommittee with discussion on moving the 3/21/23 District Budget meeting to a weekend.

Discussion:

Is it better to have it on a Saturday? When is the better public town out? It brings budget ref. in April rather than June?

Christine Downs mentioned that it might be better for others on a weekend rather than a week night.

Mary Martin thought that no matter when, people are busy.

Mike Downing thought in the morning before people got busy.

Mary Martin thought about staffing on weekends.

Joe Parent asked if they thought about doing a survey. They had not.

Mary Martin asked if there was a discussion on other dates.

Ken Healey asked what was the will of the board.

Jess Smith asked if they could do a Saturday.

Motion by Emily Rinchich to approve dates from meeting notes and then do a survey.

Seconded by Joe Parent

Vote: Unanimous

Amy Hediger will do a google form.

Motion by Mike Downing to hire candidate Halsey Copp, FLS Teacher at PRHS
Seconded by Andrea Winn
Vote: Unanimous

Motion by Joe Parent to hire candidate Martha Stone, School Counselor at MS
Seconded by Mike Downing
Vote: Unanimous

11.0 OLD BUSINESS: (15 minutes)

12.0 POLICIES: (10 minutes)

Approve Final Reading of Policy BEDH – Public Participation At Board Meetings
Only changed language is in B and C from the previous policy.

Motion by Mike Downing to accept the new changes to Policy BEDH
Seconded by Joe Parent

Discussion:

Angela made a case to extend the time to 21. Joe clarified what Mary can do. Mary gave an example. Patrick gave a suggestion, the suggestion is in the policy. Joe asked if the board made a motion to extend the time. Mike already made the motion.

Vote: Unanimous

13.0 REPORTS TO THE SCHOOL BOARD:

Student Representative: **(5 minutes)**

Joe Elliot spoke about Homecoming weekend, Bonfire, Spirit Week and the Haunted Hallways are back. Joe explained about the different groups he belongs to.

Report of the School Board Chair: **(5 minutes)**

- MSBA Regional Meeting Update: Reviewed the resolutions from the packet.
- MSBA Resolutions: Some had no action, some minimal
Angela Swenson asked about administering medication. She had a question about CTE
Why do students have to be tested on Social Studies and Civics?
Elizabeth Martin asked if Narcan is allowed. Deputy Cramp has some. She asked if Social Studies and Civics was starting this year. It is not.
- Special School Board Meeting - October 12, 2022 4:00 p.m. - 5:30 p.n. ESS Conference Room, hosted by
by Drummond and Woodsum
- Superintendent Search Committee
Mary Martin and Joe Parent have done some organization for the search committee. Nine people were
interested. They cut the search committee down to 6 people: Joe and Christine to represent Poland. Jess and
Mary will represent Mechanic Falls and Angela and Steve for Minot. The committee will meet on Oct. 5th to
review the policy on hiring Administrators, as well establish a process.
- Attendance - Make sure document is correct

14.0 ADMINISTRATIVE INFORMATION:

A Team Reports (bcmins) :

Middle school will mentor LRTC: Emily Rinchich asked about wheelchair accessibility. They are under contract.

15.0 COMMUNICATIONS:

16.0 HANDOUT:

17.0 EXECUTIVE SESSION:

18.0 REMINDERS: SIGN POLICY BEDD (suggested changes made at the 9-12-22 school board meeting). Policy Signed

19.0 ADJOURNMENT:

Motion by Mike Downing to adjourn at 7:58 p.m.

Seconded by Steve Holbrook

Vote: Unanimous

Respectfully submitted,

Kenneth J. Healey